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| Career GatewayWorkshop Verification Form |
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| **New student participation** in the Career Gateway (CG) professional development program requires students to register on the [Owl Network](http://www.temple.edu/provost/careercenter/index.html) and complete a resume, cover letter and mock interview (RCM). Verification of these activities are required.1. Visit a career advisor of your choice for review of completed RCM and use this form to request signatures for verification.
2. Schedule a 30-minute appointment with CG intern to complete the registration for the Federal Workforce Recruitment Program (FWRP) at 215-204-1280.
3. Bring completed verification form to Disability Resources and Services, 100 Ritter Annex to meet with CG intern.

**Returning students** are encouraged to update their RCM annually for continued professional development before registering for FWRP. For more information, contact rkirby@temple.edu. |
| T U id |       |  | T U Email |       |
| Student Name (print) |       |  | Signature |  |
| School/College |       |  | Major |       |
| Professional Development Training Location[ ]  Temple Career Center [ ]  CSPD (Fox School of Business) [ ]  College Career Advisor |
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| Serving all Temple students and alumni, the Career Center provides a full range of services to optimize internship and employment opportunities and enhance lifelong career success. Review [Career Center Workshop Calendar](http://www.temple.edu/provost/careercenter/students/events.html) and get help with developing professional resume, cover letters and interview skills. Explore [disability network resources](http://www.temple.edu/provost/careercenter/students/disabilities.html) and expand your knowledge of relevant disability employment topics by attending [Career Gateway workshops](http://disabilityresources.temple.edu/workshops) and other professional development opportunities throughout the year.  |
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| Owl Network |  |  |  |  |  |  |  |
|  |  | (print name) |  | (signature) |  | Date |  |
| Resume Writing |  |  |  |  |  |  |  |
|  |  | (print name) |  | (signature) |  | Date |  |
| Cover Letter |  |  |  |  |  |  |  |
|  |  | (print name) |  | (signature) |  | Date |  |
| Mock Interview |  |  |  |  |  |  |  |
|  |  | (print name) |  | (signature) |  | Date |  |
|  |
| DRS use only: |
| [ ]  Approved  | [ ]  Denied | Coordinator Signature |  |  |
|  |
| Comments: |
|  |
|  |
| Date |  |  |
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